

**ELK TOWNSHIP COMMITTEE
WORK SESSION MINUTES
November 14, 2011**

The work session of the Elk Township Committee was held on the above date in the Municipal Building. The meeting was called to order by Mayor Barbaro at 7:30PM.

The Open Public Meeting Notice was read.
The Salute to the Flag was recited.

Present were: Mr. Pantaleo, Mr. Rainey, Mrs. Sammons, Mr. Swanson, Mayor Barbaro, and Mrs. Pine, Township Clerk. Mr. Considine, CFO was absent

Approval of minutes of October 26, 2011 Special Meeting and November 3, 2011 Regular Meeting
Motion by Mr. Rainey to approve the minutes, seconded by Mr. Swanson, all were in favor motion carried.

RESOLUTION:

R-127-2011 – Resolution Making Appointment to the Elk Township Combined Planning Zoning Board-
Ed McKeever

Motion by Mr. Swanson, seconded by Mrs. Sammons to adopt and approve said resolution, upon roll call motion carried.

Roll Call:	Mr. Pantaleo	Yes
	Mr. Rainey	Yes
	Mrs. Sammons	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

TOPICS:

Mrs. Pine, was asked to look into putting our Code Book on line. General Code was contacted and we are currently paying \$550.00 for maintenance and a copy of the code on CD. The increase for putting the book online will be an additional \$645.00 per year. The book will updated every time an ordinance is adopted and will be available for everyone to use.

Motion by Mr. Swanson to place the Code of the Township of Elk online, for the cost of \$1195 per year, seconded by Mr. Pantaleo, upon roll call motion carried.

Roll Call:	Mr. Pantaleo	Yes
	Mr. Rainey	Yes
	Mrs. Sammons	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

Mrs. Pine proposed to committee closing the building on Friday's in the month of December for Records Retention. We are running out of storage room in the house. The employee's will go over to the annex house to review records and determine what needs to be saved and what can be destroyed. We will then apply for approval to have the records destroyed according to the records retention schedule ,for each department, provided by the Division of Archives and Records Management. Committee was in favor of the proposal and agreed to allow the building to be closed on Friday's in December as needed.

PUBLIC PORTION:

Motion by Mr. Swanson to open the meeting to the public, seconded by Mr. Rainey, all were in favor, motion carried.

Mayor Barbaro asked if anyone had any issues they would like to bring to the township committees attention to come forward at this time.

Mr. Fred Boeckle, Ferrell Fire Department, thanked Mr. Rainey for his help in clearing the bushes from the Veteran's Monument. He will now look for pricing to repair and obtain a new plaque for more recent conflicts.

Motion by Mr. Rainey to close the public portion, seconded by Mr. Pantaleo all were in favor, motion carried.

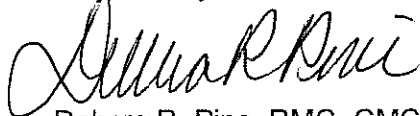
PAY BILLS:

Motion by Mr. Rainey to Pay the Bills, seconded by Mrs. Sammons, upon roll call motion was carried.

Roll Call:	Mr. Pantaleo	Yes
	Mr. Rainey	Yes
	Mrs. Sammons	Yes
	Mr. Swanson	Yes
	Mayor Barbaro	Yes

Motion by Mr. Swanson to adjourn, seconded by Mrs. Sammons all were in favor, the meeting was adjourned at 7:45 PM.

Respectfully Submitted,



Debora R. Pine, RMC, CMC
Township Clerk

RESOLUTION R-127-2011

**RESOLUTION OF THE TOWNSHIP OF ELK MAKING APPOINTMENT TO
THE ELK TOWNSHIP COMBINED PLANNING/ZONING BOARD**

WHEREAS due to resignations from the Elk Township Combined Planning/Zoning Board creating a vacancy; and

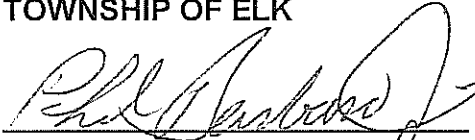
WHEREAS there is a need to fill the vacancy on the Elk Township Combined Planning/Zoning Board.

BE IT RESOLVED that Ed McKeever has expressed an interest to fill the unexpired term of Alt. #1 ending 12/31/2011; and

BE IT FURTHER RESOLVED by the Mayor of the Township of Elk that Ed McKeever is hereby appointed as Alt. #1 of the Combined Planning/Zoning Board to fill an unexpired term, to begin immediately and to end on December 31, 2011.

THIS RESOLUTION IS DULY ADOPTED by the Township Committee of the Township of Elk at its regular meeting held on the 14th day of November, 2011 at the Municipal Building, 667 Whig Lane Road, Monroeville, NJ 08343.

TOWNSHIP OF ELK


Philip A. Barbaro, Jr., Mayor

ATTEST:


DEBORA R. PINE, TOWNSHIP CLERK

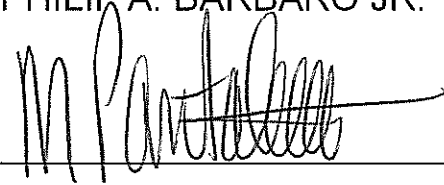
ROLL CALL VOTE				
COMMITTEE	AYES	NAYS	ABSTAIN	ABSENT
Pantaleo	✓			
Rainey	✓			
Sammons	✓			
Swanson	✓			
Barbaro	✓			

BILL APPROVAL

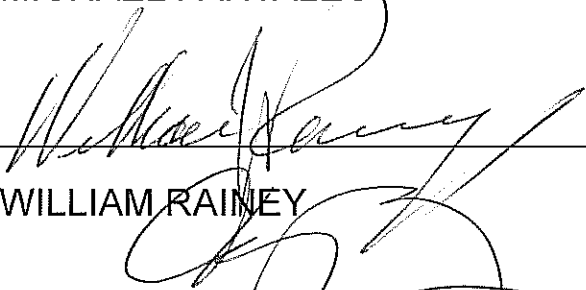
November 14, 2011
(THREE SIGNATURES REQUIRED)



PHILIP A. BARBARO JR.



MICHAEL PANTALEO



WILLIAM RAINEY

CAROLYN KING-SAMMONS



WAYNE SWANSON

BILL APPROVAL
November 14, 2011
Bank Wires and Manual Checks

GENERAL ACCOUNT:

1) Elk Township	11-01002	\$56,879.95
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GENERAL CAPITAL:

1) Ricky Slade Construction	11-01000	\$14,618.00
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2) Fralinger Engineering	11-01026	\$16,458.46
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UNEMPLOYMENT TRUST:

1) State of NJ Department of Labor		\$2,095.51
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TOWNSHIP OF ELK
Check Payment Batch Verification Listing

Page No: 1

Batch Id: SC Batch Type: C Batch Date: 11/14/11 Checking Account: CURRENT G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

Check No.	Check Date	Vendor #	Name	Payment Amt	Charge Account Description	Account Type	Status	Seq
PO #	Enc Date	Item	Description					
11-00963	11/14/11 10/31/11	A0032 1	A&M PRODUCTS FIRST AID KITS,GLOVES	65.95	1-01- -034-225 MISCELLANEOUS	Budget	Aprv	7
				----- 65.95				
11-01023	11/14/11 11/13/11	A0260 1	ATLANTIC CITY ELECTRIC NOVEMBER ELECTRIC	19.09	1-01- -037-223 ELECTRICITY	Budget	Aprv	55
11-01023	11/13/11	2	STREETLIGHT	10.51	1-01- -037-222 STREET LIGHTING EXPENSE	Budget	Aprv	56
				----- 29.60				
11-00984	11/14/11 11/05/11	A0350 1	AURA FIRE COMPANY 4TH QTR	4,625.00	1-01- -028-225 AID TO FIRE COMPANY DIRECT AID	Budget	Aprv	17
				----- 4,625.00				
11-00987	11/14/11 11/05/11	A0351 1	AURA RESCUE SQUAD 4TH QUARTER	1,041.25	1-01- -031-225 FIRST AID CONTRIBUTION MISC	Budget	Aprv	20
				----- 1,041.25				
11-00966	11/14/11 10/31/11	A0359 1	AUTO SHINE CAR WASH SEPTEMBER SERVICE	32.00	1-01- -029-225 MISCELLANEOUS	Budget	Aprv	9
				----- 32.00				
11-00999	11/14/11 11/06/11	B0095 1	BACH ASSOCIATES, PC GENERAL PLANNING	202.50	1-01- -023-232 LEGAL COSTS	Budget	Aprv	36
				----- 202.50				
11-00967	11/14/11 10/31/11	B0110 1	BARRACUDA NETWORKS ANNUAL CLOUD STORAGE	1,200.00	1-01- -029-225 MISCELLANEOUS	Budget	Aprv	10
				----- 1,200.00				
11-00990	11/14/11 11/05/11	B0230 1	BELLIA & SONS, INC MAILERS	12.84	1-01- -029-223 OFFICE SUPPLIES	Budget	Aprv	23
				----- 12.84				

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TOWNSHIP OF ELK
Check Payment Batch Verification Listing

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Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Charge Account Description	Account Type	Status	Seq
11-00992	11/14/11 11/06/11	C0093 CHEAPER THAN DIRT 1 PROMAG MAGAZINE WELL	44.81	1-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	24
			----- 44.81				
11-00796	11/14/11 08/27/11	D0143 DEGREE LANDSCAPING 1 CUTTING WEEK OF 8/28-9/3	1,715.00	1-01- -020-251 REC-CONTRACT SERVICES	Budget	Aprv	1
11-00823	09/12/11	1 CUTTING WEEK OF 9/12 - 9/16	1,715.00	1-01- -020-251 REC-CONTRACT SERVICES	Budget	Aprv	2
11-00887	10/03/11	1 CUTTING WEEK OF 9/26-9/30	1,715.00	1-01- -020-251 REC-CONTRACT SERVICES	Budget	Aprv	3
11-00945	10/17/11	1 LAWN SERVICE 10/10-10/14	1,715.00	1-01- -020-225 MISCELLANEOUS	Budget	Aprv	4
			----- 6,860.00				
11-00981	11/14/11 11/03/11	D0203 DENNY SEPTIC & PORTABLE TOILET 1 OCTOBER SERVICE	140.00	1-01- -020-225 MISCELLANEOUS	Budget	Aprv	13
			----- 140.00				
11-00996	11/14/11 11/06/11	D0359 DOBSON TURF MANAGEMENT 1 WINTERIZE IRRIGATION	348.00	1-01- -020-243 REPAIRS & SUPPLIES FOR BLDG	Budget	Aprv	33
			----- 348.00				
11-00988	11/14/11 11/05/11	E0231 EDWARD GONNELLI 1 BIKE SUPPLIES-HEADLIGHT,FLARES	126.88	1-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	21
			----- 126.88				
11-01011	11/14/11 11/11/11	ELE01 CHRISTINE YENNER 1 2011 ELECTION	225.00	1-01- -012-225 MISCELLANEOUS	Budget	Aprv	45
			----- 225.00				
11-01005	11/14/11 11/11/11	ELE02 JANET M. IRBY 1 2011 ELECTION	200.00	1-01- -012-225 MISCELLANEOUS	Budget	Aprv	39
			----- 200.00				
11-01013	11/14/11 11/11/11	ELE11 EDITH J. WILEY 1 2011 ELECTION	200.00	1-01- -012-225 MISCELLANEOUS	Budget	Aprv	47

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TOWNSHIP OF ELK
Check Payment Batch Verification Listing

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Check No.	Check Date	Vendor #	Name	Payment Amt	Charge Account Description	Account Type	Status	Seq
PO #	Enc Date	Item	Description					
				200.00				
11-01004	11/14/11	ELE16	DENISE MAURER					
11-01004	11/11/11	1	2011 ELECTION	200.00	1-01- -012-225 MISCELLANEOUS	Budget	Aprv	38
				200.00				
11-01015	11/14/11	ELE20	DIANE RAMSEY					
11-01015	11/11/11	1	2011 ELECTION	225.00	1-01- -012-225 MISCELLANEOUS	Budget	Aprv	49
				225.00				
11-01006	11/14/11	ELE27	JUDITH HAYNICZ					
11-01006	11/11/11	1	2011 ELECTION	200.00	1-01- -012-225 MISCELLANEOUS	Budget	Aprv	40
				200.00				
11-01009	11/14/11	ELE29	SUZANNE T. SEAVY					
11-01009	11/11/11	1	2011 ELECTION	200.00	1-01- -012-225 MISCELLANEOUS	Budget	Aprv	43
				200.00				
11-01016	11/14/11	ELE30	KAREN SCHNEEMAN					
11-01016	11/11/11	1	2011 ELECTION	200.00	1-01- -012-225 MISCELLANEOUS	Budget	Aprv	50
				200.00				
11-01012	11/14/11	ELE32	KRISTIE GANT					
11-01012	11/11/11	1	2011 ELECTION	200.00	1-01- -012-225 MISCELLANEOUS	Budget	Aprv	46
				200.00				
11-01018	11/14/11	ELE41	GEORGE REISTLE					
11-01018	11/11/11	1	2011 ELECTION	200.00	1-01- -012-225 MISCELLANEOUS	Budget	Aprv	52
				200.00				
11-01014	11/14/11	ELE42	EDWIN PEARSON					
11-01014	11/11/11	1	2011 ELECTION	200.00	1-01- -012-225 MISCELLANEOUS	Budget	Aprv	48
				200.00				
	11/14/11	ELE46	BARBARA PEARSON					

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Check Payment Batch Verification Listing

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Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Charge Account Description	Account Type	Status	Seq
11-01008	11/11/11	1 2011 ELECTION	200.00	1-01- -012-225 MISCELLANEOUS	Budget	Aprv	42
			----- 200.00				
11-01003	11/11/11	1 2011 ELECTION	225.00	1-01- -012-225 MISCELLANEOUS	Budget	Aprv	37
			----- 225.00				
11-01007	11/11/11	1 2011 ELECTION	225.00	1-01- -012-225 MISCELLANEOUS	Budget	Aprv	41
			----- 225.00				
11-00985	11/05/11	1 4TH QUARTER	4,625.00	1-01- -028-225 AID TO FIRE COMPANY DIRECT AID	Budget	Aprv	18
			----- 4,625.00				
11-01025	11/13/11	1 GENERAL ENGINEERING	61.94	1-01- -019-222 ENGINEERING OPERATING EXPENSES	Budget	Aprv	60
11-01025	11/13/11	2 ROAD OPENING PERMITS	107.02	1-01- -905-010 ROAD OPENING "ESCROW" TYPE	Budget	Aprv	61
			----- 168.96				
11-00983	11/03/11	1 TIPPING OCTOBER	635.23	1-01- -038-221 TIPPING FEES	Budget	Aprv	16
			----- 635.23				
11-00965	10/31/11	1 HOLSTER	204.98	1-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	8
			----- 204.98				
11-00947	10/22/11	1 R12-1 4 TON VEHICLE LIMIT SIGN	196.80	1-01- -035-222 ROAD SIGNS OPERATING EXPENSE	Budget	Aprv	5
			----- 196.80				
11-01024	11/13/11	1 RFQ AD	19.60	1-01- -043-228 ADVERTISEMENTS	Budget	Aprv	57

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TOWNSHIP OF ELK
Check Payment Batch Verification Listing

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Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Charge Account Description	Account Type	Status	Seq
11-01024	11/13/11	2 ORD 12 AND 13	49.70	1-01- -043-228 ADVERTISEMENTS	Budget	Aprv	58
11-01024	11/13/11	3 PZ RES-18,19,20	46.90	1-01- -023-228 ADVERTISEMENTS	Budget	Aprv	59
			----- 116.20				
11-01017	11/11/11	1 2011 ELECTION	200.00	1-01- -012-225 MISCELLANEOUS	Budget	Aprv	51
			----- 200.00				
11-00973	10/31/11	1 BULB, DOOR STOPS, TOILET FLAP	38.24	1-01- -020-225 MISCELLANEOUS	Budget	Aprv	12
			----- 38.24				
11-00968	10/31/11	1 REIMBURSE SUPPLIES	407.26	1-01- -029-225 MISCELLANEOUS	Budget	Aprv	11
			----- 407.26				
11-00948	10/22/11	1 GUN CLEANING SUPPLIES	51.40	1-01- -029-236 EQUIPMENT & SUPPLIES	Budget	Aprv	6
			----- 51.40				
11-00986	11/05/11	1 4TH QUARTER	4,625.00	1-01- -028-225 AID TO FIRE COMPANY DIRECT AID	Budget	Aprv	19
			----- 4,625.00				
11-01022	11/11/11	1 11/8 UNLEADED	1,863.60	1-01- -037-226 GASOLINE/DIESEL	Budget	Aprv	54
			----- 1,863.60				
11-00989	11/05/11	1 RIBBONS, CORRECTION TAPES	26.60	1-01- -029-223 OFFICE SUPPLIES	Budget	Aprv	22
			----- 26.60				
11-00982	11/03/11	1 ZONING OFFICER COMPUTER UPGRAD	187.50	1-01- -024-225 MISCELLANEOUS	Budget	Aprv	14

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Check Payment Batch Verification Listing

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Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Charge Account Description	Account Type	Status	Seq
11-00982	11/03/11	2 CONSTRUCTION OFFICE COMPUTER	531.25	1-01- -046-225 MISCELLANEOUS	Budget	Aprv	15
			----- 718.75				
11-01010	11/11/11	1 2011 ELECTION	200.00	1-01- -012-225 MISCELLANEOUS	Budget	Aprv	44
			----- 200.00				
11-00994	11/06/11	1 07-04CV: BRAKES,ROTORS	480.16	1-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	26
11-00994	11/06/11	2 02EXP: TOW,DRIVE SHAFT,ETC	422.33	1-01- -061-228 POLICE VEHICLE MAJOR REPAIR	Budget	Aprv	27
11-00994	11/06/11	3 04CV: EXHAUST,ETC	1,110.13	1-01- -061-228 POLICE VEHICLE MAJOR REPAIR	Budget	Aprv	28
11-00994	11/06/11	4 05DURANGO:WIPERS,FILTERS	128.13	1-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	29
11-00994	11/06/11	5 08CHARGER:BRAKES,ROTORS,WIPERS	490.46	1-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	30
11-00994	11/06/11	6 07CV:OIL,BRAKES	189.74	1-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	31
11-00994	11/06/11	7 10CHARGER:OIL,TIRE REPAIR	50.95	1-01- -061-226 POLICE VEHICLE MINOR REPAIR	Budget	Aprv	32
			----- 2,871.90				
11-01019	11/11/11	1 OCTOBER CONTRACTUAL	16,557.84	1-01- -038-222 CONTRACTUAL	Budget	Aprv	53
			----- 16,557.84				
11-00998	11/06/11	1 TIPPING OCTOBER	11,597.59	1-01- -038-221 TIPPING FEES	Budget	Aprv	35
			----- 11,597.59				
11-00993	11/06/11	1 REPLACE SPEAKER/CHECK OPS	83.72	1-01- -029-239 REPAIRS TO EQUIPMENT	Budget	Aprv	25
			----- 83.72				
11-00997	11/06/11	1 TELEPHONE	818.76	1-01- -037-224 TELEPHONE	Budget	Aprv	34
			----- 818.76				

TOWNSHIP OF ELK
Check Payment Batch Verification Listing

Check No.	Check Date	Vendor #	Name					
PO #	Enc Date	Item	Description	Payment Amt	Charge Account	Account Type	Status	Seq
			Description		Description			

There are NO errors or warnings in this listing.